



Havant
BOROUGH COUNCIL

FINDINGS PACK

Review of Grass Cutting and Weed Clearance in the Borough

Operations, Environmental Services and Norse Scrutiny and Policy Development Panel

**HAVANT BOROUGH COUNCIL
PUBLIC SERVICE PLAZA
CIVIC CENTRE ROAD
HAVANT
HAMPSHIRE P09 2AX**

Telephone: 023 9247 4174
Fax: 023 9248 0263
Website: www.havant.gov.uk

2017/18

A	Introduction	Page 1 - 4
B	Recommendations	5 - 8
C	Conclusions	9 - 12
D	Panel Membership	13 - 16
E	List of Contributors	17 - 20
F	Methodology	21 - 24
G	Key Findings	25 - 28
H	Officer Interview and Requested Information	29 - 58
I	Meeting Notes	59 - 68

Introduction

(Review of Grass Cutting and Weed Clearance in the Borough)

Operations, Environmental Services and Norse Scrutiny and Policy Development Panel

2017/18

This page is intentionally left blank

Introduction

This scrutiny review was undertaken in response to concerns raised by the Scrutiny Board at its meeting on 27 June 2017.

Members were concerned that the grass cutting and weed clearance programme had not been carried out to the usual high standard, and were eager to ensure that this did not reoccur in future years.

As part of our review, we sought information from the key officers as to how the programme is undertaken and resourced.

We also invited the Operations Director for Norse South East and the Strategic Procurement Project Manager to meet with us to discuss these concerns and ascertain the measures being put in place to ensure this is not repeated.

The Panel were confident that past mistakes would not be repeated, but considered that there were a few improvements that could be made to further improve the grass cutting and weed clearance programme in the Borough.



Signed by Councillor Jackie Branson
January 2018

This page is intentionally left blank

Recommendations

(Review of Grass Cutting and Weed Clearance in
the Borough)

Operations, Environmental Services and Norse Scrutiny and
Policy Development Panel

2017/18

This page is intentionally left blank

RECOMMENDATIONS

- 2.1 Cabinet be recommended to
 - 2.1.1 endorse the new monitoring arrangements as set out in the Findings Pack to improve monitoring of the grass cutting and weed clearance programme;
 - 2.1.2 request officers to provide regular reports to members on the progress of the grass cutting / weed clearance programme;
 - 2.1.3 request the officers to investigate ways of encouraging Councillors to report any instances of poor or lack of grass cutting / weed clearance to Customer Services, and in turn encourage residents to do the same;
 - 2.1.4 request the officers to publish an article in Serving You advising residents to contact Customer Services in any instances of poor or lack of grass cutting or weed clearance.
- 2.2 That the Scrutiny Board be recommended to include a review of the performance of this service in its 2017/18 and 2018/19 Work Programmes. This review will include a meeting at the commencement of the 2018 programme to discuss the proposed schedule of works and a meeting at the end of the 2018 programme to review how the service has performed during the season.

This page is intentionally left blank

Conclusions

(Review of Grass Cutting and Weed Clearance in the Borough)

Operations, Environmental Services and Norse Scrutiny and Policy Development Panel

2017/18

This page is intentionally left blank

CONCLUSIONS

- 10.1 The Panel is confident that the measures introduced this year to overcome the problems experienced with the grass cutting and weed clearance are robust and will reduce the risk of such problems reoccurring in future programmes.
- 10.2 Arrangements should be put in place to keep Councillors informed of the performance of this service throughout the year. This will enable Councillors to respond to residents' enquiries and complaints.
- 10.3 Councillors and residents should be encouraged to use the Council's complaints data base (CRM) to enable the officers and Norse South East to easily identify the scope of any issues and respond quickly.
- 10.4 The performance of this service should be reviewed by a scrutiny panel both prior to and after the 2018 grass cutting / weed clearance programme.

This page is intentionally left blank

Panel Membership

(Review of Grass Cutting and Weed Clearance in
the Borough)

**Operations, Environmental Services and Norse Scrutiny and
Policy Development Panel**

2017/18

This page is intentionally left blank

Operations, Environmental Services and Norse Scrutiny and Policy Development Panel

Scrutiny Lead:

Councillor Branson

Panel Members:

Councillors Branson, Francis, Howard, Kerrin, Sceal and Weeks

Cabinet Leads who Assisted in the Review:

Councillor Briggs (Deputy Leader and Cabinet Lead for Finance and Norse)

The attendance record for meetings of the Panel is shown below:

Attendance Record – Panel Members

Councillor	Total Expected Attendances	Present as Expected	Absences (Inc Apologies)
Councillor Branson	1	1	0
Councillor Francis	1	0	1
Councillor Howard	1	1	0
Councillor Kerrin	1	0	1
Councillor Sceal	1	1	0
Councillor Weeks	1	1	0

Attendance Record – Scrutiny Board Chairman

Councillor	Total Attendances
Councillor Buckley	1

This page is intentionally left blank

List of Contributors

(Review of Grass Cutting and Weed Clearance in
the Borough)

Operations, Environmental Services and Norse Scrutiny and
Policy Development Panel

2017/18

This page is intentionally left blank

Contributors to the Review

Who?	Contribution	When?
<i>Peter Vince – Operations Director, Norse South East</i>	Provided information on the grass cutting / weed clearance programme in the Borough and answer members' questions	8 January 2018
<i>Carl Mathias – Strategic Procurement Project Manager</i>	Provided information on the grass cutting / weed clearance programme in the Borough and answer members' questions	8 January 2018

This page is intentionally left blank

Methodology

(Review of Grass Cutting and Weed Clearance in
the Borough)

Operations, Environmental Services and Norse Scrutiny and
Policy Development Panel

2017/18

This page is intentionally left blank

METHODOLOGY

Scope

The review was established following complaints raised by Councillors at the Scrutiny Board meeting on 27 June 2017. The review would investigate the concerns raised over the grass cutting / weed clearance programme for the summer 2017.

Link with the Corporate Strategy and Business Plans

This project links to the Council's pride in the Borough and the commitment to improving neighbourhoods and their quality. This project also links to the Council's drive for innovative and creative partnership working, with this evident in Norse South East.

Benefits to the Council and its residents

Grass cutting is a very visible Council service that impacts upon the aesthetics of the Borough and contributes greatly to a pleasant and attractive environment for residents to live in.

Methodology

The review was requested at the Scrutiny Board meeting on 27 June 2017. However, due to the workload of the Operations etc. Scrutiny and Policy Development Panel, the review was delayed to January 2018.

The Panel canvassed all councillors to ascertain their concerns relating to the performance of the grass cutting and weed clearance. The Panel also invited the Operations Director of Norse South East and the Strategic Procurement Project Manager, to discuss the difficulties experienced in the summer of 2017, the concerns raised by Councillors and measures to overcome the problems experienced in future years.

This page is intentionally left blank

Key Findings

(Review of Grass Cutting and Weed Clearance in the Borough)

Operations, Environmental Services and Norse Scrutiny and Policy Development Panel

2017/18

This page is intentionally left blank

KEY FINDINGS

- 11.1 The Panel has found that the grass cutting and weed clearance programme for 2017 was not carried out to the usual standard due to an unprecedented growth of weeds and grass, poor weather conditions, and a delay in identifying that there was problem with the performance of the service and responding to the issue.
- 11.2 The delay in recognising the extent of the problem and reacting accordingly was due in part to a failure to collate all the complaints onto one system. Although members of the public were reporting their concerns, they did so mainly by contacting officers and Councillors directly and these complaints were not fed into the Council's data base (CRM). Therefore, the official records did not record the true scale of the problem. Recommendations 2.1.3 and 2.1.4 seek to stop this occurring in the future.
- 11.3 A failure of the Council to introduce a system to monitor the performance of the grass cutting and weed clearance programme also contributed to the delay in responding to the problem. The Panel was pleased to learn that a monitoring system has been introduced to ensure the works are completed within an agreed schedule, and if not, reasons for the failure are recorded. These changes will enable Norse to effectively assign resources to the right areas in the Borough, and enable the Council to accurately monitor the performance of the service and react if standards begin to slip (full details of the measures are set out Section G of the Findings Pack). The Panel are confident that the necessary robust measures are being put in place to reduce the risk of these problems happening again. Recommendation 2.1.1 asks the Cabinet to endorse these measures.
- 11.4 The Panel was also pleased to learn that Norse South East has revised its working methods to improve the service provided to the Council. These new methods make the service more flexible and able to react quickly to resolve issues that arise during the cutting/clearance season. Recommendation 2.1.1 asks the Cabinet to endorse these measures.
- 11.5 A failure to keep Councillors up to date with the issues at the beginning of the season did not help the situation. Councillors play an important role keeping their constituents informed about issues, and preventing and resolving complaints. It is therefore imperative that Councillors are kept up to date on sensitive areas such grass cutting/weed clearance. The Panel acknowledge that towards the end of the season regular reports were submitted to Councillors. The Panel consider that reports on the progress of the programme should be submitted to Councillors on a regular basis, to enable quick reference in response to any queries from residents. Recommendation 2.1.2 seeks to implement this measure.
- 11.6 While assured by the measures suggested by the officers, the Panel are keen to ensure these problems do not arise in the coming summer period. As such, the Panel will meet with the key officers before the season to discuss the

coming programme, and following the season to analyse the work undertaken, as per recommendation 2.2

Officer Interview

(Review of Grass Cutting and Weed Clearance in
the Borough)

Operations, Environmental Services and Norse Scrutiny and
Policy Development Panel

2017/18

This page is intentionally left blank

Operations, Environmental Services and Norse Scrutiny and Policy Development Panel

Grass Cutting and Weed Clearing Review Briefing Note

Roles and Responsibilities

- Hampshire County Council - Directly responsible for highway grass cutting and weed clearance
- Havant Borough Council - Undertake the work for Hampshire County Council under an agency agreement
- Norse South East - Deliver the service on behalf of Havant Borough Council in accordance with a specification supplied by Hampshire County Council

Work required to be undertaken in accordance with the Agency Agreement with Hampshire County Council

Grass Cutting

Frequency of Cuts per Year:

Agreement Requirements

4

Norse Target

9

Hampshire County Council Grass Cutting Specification

All grass shall be cut cleanly and evenly, to the same height (approximately 25mm) on each site and without damaging the existing surface.

The Contractor shall complete all required grass cutting operations within each parish/ward boundary before moving onto the next area. The parish/ward boundaries can be found on the ESRI ArcGIS shape files provided by the Service Manager.

The Contractor shall be required to re-cut any area failing to meet the requirements of this Service Activity at its own expense.

The Contractor shall remove all grass clippings arising deposited on paved areas, private drives, channels, etc. by a method approved by the Service Manager. Generally this shall be by sweeping or by the use of a 'leaf blower'. This shall be undertaken within a reasonable timescale and by no later than the end of the day when the grass is cut. The arising shall be either removed from site and disposed or dispersed evenly over the grass surface area.

The Contractor shall leave a 100mm margin around all areas that contain visible evidence of bulbs or corms. These areas shall not be cut until a minimum period of 6 weeks has lapsed after completion of flowering.

In conditions of drought, the Contractor shall ask the Service Manager to stipulate the height that grass shall be cut for each site.

In very wet conditions, the Service Manager may request that all operations involving grass cutting shall cease, until conditions allow operations to continue without:

- i Damaging the surface, levels and contours of the ground;
- ii Creating grass cutting 'divots' from the rollers or cutters.

The Contractor shall resume normal grass cutting operations once the ground conditions become suitable again. If there is a substantial amount of mowing time lost through adverse conditions, the Contractor shall be expected to provide sufficient manpower and machinery to make the necessary progress required in order to return to the initially agreed programme. If very wet conditions persist and additional operations are required to cut grass, the Service Manager shall issue a separate instruction to the Contractor for dealing with excess growth.

The Contractor shall be responsible for ensuring that the area of grass to be cut is clear of any parked vehicles and ensure the grass cutting operations is undertaken in accordance with Volume 1, Section 5.33: Notices to the Public, Advanced Signing and Dealing with Parked Cars.

All persons operating grass cutting Equipment shall be satisfactorily trained and the Service Manager reserves the right to ask the Contractor to provide adequate proof that the operators are suitably trained, conversant with Health and Safety legislation and competent in their operating methods.

Weed Clearance

Frequency of Spraying

Agreement Requirement	Norse Target
1	3

Costs

Grass Cutting

	Income from HCC	Cost	Net Cost	
Annual Sum	201,727			* based on 8 cuts per year (£28,244 per cut)
	14,008			**based on 3 cuts per year by Norse (£14,645 per cut) Cost per cut by a contractor would be £16,500
Sub Total	215,735	225,952*	-10,217	
Weed Treatment				
Sub Total	17,661	43935**	-26,274	
Totals	<u>233,396</u>	<u>269887</u>	<u>-36,491</u>	

Logistics

Machinery

Replaced every 3 to 4 years

Serviced in November/December so ready for use in March

Schedules

A work schedule has been created detailing the areas to cut/cleared/ Like to achieve 8 blocks in 1 day

Teams

1 team of 9 staff split into 3

Monitoring Arrangements

Charge Hands	-	to ensure the schedule is complied with and direct staff to problem areas
Assistant Managers	-	to monitor performance and respond to complaints
Operation Services Manager	-	to undertake routine Inspections
Council Officers	-	to monitor the performance of the contract

Factors that can affect the performance of the Service

- Adverse weather conditions
- Problem areas (roads with speed limits over 40mph and areas with French Drains)
- Vehicles parking on verges (contact HCC if vehicles on verges interfere with the weed clearing grass cutting schedule)
- Staffing levels
- Condition of the verges

Problems with Completing the highway grass/weed clearing in 2017

- Weather conditions led to an unprecedented volume of weed growth and at the same time limited the number of cuts/spraying that could be undertaken
- Resources directed to the wrong areas
- Complaints were not made via the CRM which made it difficult to assess the level of the problem and hotspots
- The Council did not have arrangements to monitor the performance of the service

Actions taken in 2017 to rectify the problem

- Introduced a new team to deal with significant weed growth
- Managers prioritised areas based on site visits and information received from complainants and Customer Services
- Overtime work (if resources allowed)
- Employed a contractor

- Daily update reports circulated to Council's liaison Officer
- Responded positively to enquiries/Remedies

Action Taken/to be taken to Prevent the Same Issues in 2018

- Train more members of staff on how to apply weed treatment
- Have at least two team members spraying weeds in all roads within the Borough from March to October
- Respond positively to all enquiries/Remedies
- Create mobile teams to deal with significant weed growth
- A monitoring system has been created to enable the Strategic Procurement Project Manager to monitor the performance of the service against an agreed timetable of works
- Officers to investigate ways of submitting regular reports to Councillors on the performance of the service throughout the year
- Officers to investigate ways of encouraging members of the public and Councillors to report their concerns about the services using the CRM e.g. Serving You
- The budget process will investigate the feasibility of reducing the amount of grass cuts/weed spraying to the minimum level set out in the Agency Agreement

Sources :

The Operations Director' responses to questions raised by member of the Council

Meeting with the Director Of Operations (Norse South East) and the Strategic Procurement manager on 8 January 2018

Operations, Environmental Services and Norse Scrutiny and Policy Development Panel

Meeting Date: 12 December 2017

Grass Cutting/Weed Clearing Review

Questions to be put to Peter Vince, Norse South East, Operations Director and Carl Mathias, Strategic Procurement Project Manager

1. Who is responsible for highway grass cutting/weed clearing?

Hampshire County Council (HCC) are directly responsible but Havant Borough Council (HBC) undertake the work as part of an Agency Agreement.

2. What is your role in the highway grass cutting/weed clearing service?

To deliver the service on behalf of HBC and in accordance with the HCC specification.

3. Who is responsible for monitoring the performance of the service?

Chargehands, Assistant Managers, Managers and HBC Officers carry out monitoring.

4. What systems were in place to monitor the service?

Routine inspections by service managers.

5. What systems, if any, are in place to keep Councillors informed of the performance of the service?

Daily reports which advise of which areas have been visited and work completed.

6. Could you explain why there were problems in completing the highway grass cutting/weed clearing this year?

This year our initial weed control programme was not as successful as previous years and we were taken by surprise by the unprecedented volume of weed growth experienced. Our first window of weed treatment consisted of spraying individual weeds, which was the same approach as last year. We adopted the same principle that applies to litter picking i.e. not using personnel in areas that didn't require attention but directing the resource elsewhere to areas / locations which required more attention. This didn't work, we clearly got it wrong

7. What actions have you taken or do you propose to take to ensure that these problems do not reoccur?

- We introduced 2 mobile teams of 2 people to remove *significant weed growth. The teams work in separate areas prioritised by Managers based on site visits and information received from Customer Services, Councillors and Council Officers. This work is supplemented with week day overtime and Saturday working, when resources are available.
- We employed a contractor to deliver our second window of weed spraying to visit each road within the Borough, this commenced on Monday 10 July.
- We continue to provide daily information, a list of completed areas road by road, to Customer Services and HBC Liaison Officer.

- We continue to respond positively to all enquiries/Remedies i.e. addressing the concerns expressed.

**small weeds need to remain so that weed treatment can be applied as it is most effective on established weeds.*

In preparation for next year we will;

- Train members of our team to apply weed treatment
- Have at least two team members spraying weeds in all roads within the borough from March to October.
- Respond positively to all enquiries/Remedies i.e. addressing the concerns expressed.
- Have mobile teams to remove significant weed growth.

8. What is the budget for grass cutting in the Borough?

The Annual Sum payable to the Council by the County Council for urban grass cutting, shrubs and hedge maintenance Services on the = **£201,727.00** plus a management fee of **£14,008.00**

9. What is the source of that budget (between HCC/HBC)?

HCC pay the full amount to HBC for undertaking work on their behalf. This is then paid to NSE in monthly instalments.

10. What (in terms of frequency/quality) does that budget fund?

HCC specify a minimum of 4 cuts, NSE target is up to 9 cuts. The frequency of grass cutting is affected by adverse weather/ground conditions. Whilst the target is 9 cuts, this will only be achieved if conditions allow for this.

11. In cost terms, how much in terms of manpower, equipment and fuel does one cut of the Borough cost?

Average cost = **£28,244** per cut (avg. 3.75 weeks)

12. How long (in optimum weather conditions) does it take to complete one cut of the Borough?

Perfect weather and ground conditions - we could complete one full cut in approx. 2.5 weeks. Currently the average time taken is 3.75 weeks.

The first cut takes approx. 5 weeks. The second and thirds cuts 4 weeks each.

13. Is there a schedule of grass cutting showing which crews are cutting which areas each day, how often each area should be cut and when it was and will be cut? (I appreciate that there can't be one for the whole year as the conditions will change day by day, but there ought to be an outline one that is amended in the short term.)

As attached as appendix.

14. Is there a standard set for each area or is the length of cut left to the individual operator?

HCC Cutting Specification

All grass shall be cut cleanly and evenly, to the same height (approximately 25mm) on each site and without damaging the existing surface.

The *Contractor* shall complete all required grass cutting operations within each parish/ward boundary before moving onto the next area. The parish/ward boundaries can be found on the ESRI ArcGIS shape files provided by the *Service Manager*.

The *Contractor* shall be required to re-cut any area failing to meet the requirements of this Service Activity at its own expense.

The *Contractor* shall remove all grass clippings arising deposited on paved areas, private drives, channels, etc. by a method approved by the *Service Manager*. Generally this shall be by sweeping or by the use of a 'leaf blower'. This shall be undertaken within a reasonable timescale and by no later than the end of the day when the grass is cut. The arising shall be either removed from site and disposed or dispersed evenly over the grass surface area.

The *Contractor* shall leave a 100mm margin around all areas that contain visible evidence of bulbs or corms. These areas shall not be cut until a minimum period of 6 weeks has lapsed after completion of flowering.

In conditions of drought, the *Contractor* shall ask the *Service Manager* to stipulate the height that grass shall be cut for each site.

In very wet conditions, the *Service Manager* may request that all operations involving grass cutting shall cease, until conditions allow operations to continue without:

- i. Damaging the surface, levels and contours of the ground;
- ii. Creating grass cutting 'divots' from the rollers or cutters.

The *Contractor* shall resume normal grass cutting operations once the ground conditions become suitable again. If there is a substantial amount of mowing time lost through adverse conditions, the *Contractor* shall be expected to provide sufficient manpower and machinery to make the necessary progress required in order to return to the initially agreed programme. If very wet conditions persist and additional operations are required to cut grass, the *Service Manager* shall issue a separate instruction to the *Contractor* for dealing with excess growth.

The *Contractor* shall be responsible for ensuring that the area of grass to be cut is clear of any parked vehicles and ensure the grass cutting operations is undertaken in accordance with Volume 1, Section 5.33: Notices to the Public, Advanced Signing and Dealing with Parked Cars.

All persons operating grass cutting Equipment shall be satisfactorily trained and the *Service Manager* reserves the right to ask the *Contractor*

to provide adequate proof that the operators are suitably trained, conversant with Health and Safety legislation and competent in their operating methods.

15. What is the budget for weed spraying in the Borough?

The Annual Sum payable to the Council by the County Council for Highway weed Treatment = £17,661 for one treatment.

16. How long does it take to complete one weed spray of the Borough?

Approx. 10 weeks, two team members working Monday to Friday visiting all roads throughout the Borough.

17. How much does one weed spray of the Borough cost?

Employing a contractor costs £16,500 per treatment.

NSE using their own team members will cost **£14,645**.

18. What are the quality standards for grass cutting throughout the Borough; where are they recorded (to aid Quality Assurance)?

We work to HCC standards which is recorded on 'Kahootz', although the general poor condition of highway verges prevent us from cutting shorter than 2-3 inches.

19. What determines areas where grass is cut and the clippings collected?

This is determined within the HCC specification.

20. Where are the areas in the Borough where grass clippings are collected?

Currently we only provide a 'cut and collect' service on two roundabouts - Park Road North, Havant and Point 7, Leigh Park.

21. How much does it cost to repair a grass verge that has been damaged by vehicles parking on it?

HCC are responsible for the maintenance and repair of highway grass verges.

22. Is there a schedule of grass cutting showing which crews are cutting which areas each day, how often each area should be cut and when it was and will be cut?

As shown in response to Q13 above.

VERGE CUTTING 2017

06/06/2017

BLOCK 1

BRACKLESHAM ROAD	
ITCHENOR ROAD	
PAGHAM GARDENS	
SIDELSHAM ROAD	
EARNLY ROAD	
SEAFARERS WALK	
TRELOAR ROAD	
BOSMERE ROAD	
WHEATLANDS AVE (incl f/path to S/Point Road)	
SOUTHWOOD ROAD (opp Wheatlands Ave)	
NUTBOURNE ROAD	
WHEATLANDS CLOSE	
CORONATION ROAD	
SANDY POINT ROAD	
HASELMERE GARDENS	
WEST HAYE ROAD	
CREEK ROAD	
SOUTHWOOD ROAD	
ST HERMANS ROAD	
RAILS LANE	
HAROLD ROAD	
NORTH CRESCENT (Back Up)	
SELSMORE ROAD	
OSPREY DRIVE	
SALTERNS LANE	
SELSMORE AVENUE	
SEAVIEW AVENUE	
ASTRID CLOSE	
FISHERY LANE	
BLACKTHORNE DRIVE	

BLOCK 2

MENGHAM LANE	
GOLDRING CLOSE	
MENGHAM ROAD	
ST LEONARDS AVENUE	
ST MARGARETS ROAD	
ELM GROVE (incl f/path to car park)	
PALMERSTON ROAD	
CHERRYWOOD GARDENS	
LINDON GROVE	
FIR TREE ROAD	
OAKWOOD ROAD	
ELWELL GREEN	
ST MARYS ROAD	

BLOCK 2 cont

LULWORTH CLOSE	
KINGS ROAD	
REST A WYLE AVENUE	

BLOCK 3

SEA FRONT (eastoke cnr to gorran r/bout)	
ST ANDREWS ROAD	
OLD SCHOOL DRIVE	
BOUND LANE	
WYBOURN CLOSE	
ORCHARD ROAD	
THE SANDERLINGS	
GRAND PARADE	
MENGHAM AVENUE	
WEBB LANE	
WEBB CLOSE	
MANOR WAY	
SEA GROVE AVENUE	
CHICHESTER AVENUE	
RAMSEY ROAD	
LYNDHURST CLOSE	
HOLLOW LANE	
ALEXANDRA AVENUE	
VICTORIA AVENUE	
WESTFIELD AVENUE	
SOLENT DRIVE	
ST JOHNS CLOSE	

BLOCK 4

SEA FRONT (Gorran R.A.B to Gunsite)	
STAUNTON AVENUE	
ST THOMAS AVENUE	
RICHMOND DRIVE	
BACON LANE	
FERNHURST CLOSE	
MAGDALA AVENUE	
STAMFORD AVENUE	
ST HELENS ROAD	
STATION ROAD (shops to park road)	
ST CATHERINES AVENUE	
ST AUBINS PARK	
PARK ROAD	
SINAH LANE	
HARBOUR ROAD	

APPENDIX

SOUTH ROAD	
DUNDONALD CLOSE	
ITHICA CLOSE	
EASTWOOD CLOSE	
HAWTHORNE GROVE	
LABURNUM GROVE	
EASTWOOD CLOSE	
CHURCH ROAD	

WARREN CLOSE	
NORTH SHORE ROAD	

BLOCK 5

BEACH ROAD	
STATION ROAD (to tesco)	
LEXDEN GARDENS	

VERGE CUTTING 2017

06/06/2017

BLOCK 5 cont

SPINNAKER CLOSE	
FATHOMS REACH	
MANOR ROAD	
GILBERT MEAD	
WARDENS CLOSE	
BRIGHTS LANE	
HAVANT ROAD (HAYLING)	
YEW TREE ROAD	
COPSE LANE	
CASTLEMANS LANE	
NORTHWOOD LANE	
VICTORIA ROAD	
ROGERS MEAD	
AVENUE ROAD	
QUENNSWAY	
KINGSWAY	
NEW CUT	
ISLAND CLOSE	
SPINNAKER GRANGE	
PYCROFT CLOSE	

BLOCK 6

LANGSTONE ROAD	
LANGSTONE HIGH STREET	
THE SALTINGS	
TOWER GARDENS	
MILL LANE	
HARBOURSIDE	
LANGSTONE AVENUE	
THE MALLARDS	
LANGBROOK CLOSE	
WOODBURY AVENUE	
RECTORY ROAD	
HAMILTON CLOSE	
SOUTHBROOK ROAD	
LONGMEAD GARDENS	
LANGSTONE ROUNDABOUT	
PARK ROAD SOUTH	

BLOCK 7

HAVANT ROAD (EMSWORTH)	
BARN CLOSE	
FAR MEADOW WAY	
BROOK GARDENS	
BRENT COURT	
KINGSEY AVENUE	

BLOCK 7 cont

MARKWAY CLOSE	
NORE FARM AVENUE	
NORE CRESCENT	
SELANGOR AVENUE	
VICTORIA ROAD (EMSWORTH)	
STALLARD CLOSE	
BOSMERE GARDENS	
BRIDGE ROAD	

BLOCK 8

HORNDEAN ROAD	
NEW BRIGHTON ROAD	
WESTBOURNE AVENUE	
DANBURY COURT	
WESTWOOD CLOSE	
WICKOR WAY	
CHRISTOPHER WAY	
FAIRFIELD CLOSE	
BELLEVUE LANE	
HATHERTON MEWS	
GARLAND AVENUE	
WOODLANDS AVENUE	
WENSLEY GARDEN	
FAIRLEA ROAD	
RACTON ROAD	
CONIGAR ROAD	
SOUTHLEIGH ROAD (TO SHOP)	
LEWIS ROAD	
WARD CRESCENT	
WESTBOURNE ROAD	

BLOCK 9

COTTON DRIVE	
NEVILLE GARDENS	
PANTON CLOSE	
GODWIN CLOSE	
BARWELL GROVE	
LISLE WAY	
SPENCER ROAD	
WOOLMER STREET	
DYMOKE STREET	
DIANA CLOSE	
GREVILLE GREEN	
ALLENDALE AVENUE	
ADDERBURY AVENUE	
SOUTHLEIGH ROAD (SECTION OF)	

APPENDIX

KINGS ROAD		LONGFIELD ROAD	
WARBLINGTON ROAD		HELSTON DRIVE	
SEAFIELDS		HORNDEAN ROAD	
BEACON SQUARE		HOLLYBANK LANE	
HIGHLAND ROAD		TUDOE AVENUE	
PARK CRESCENT		CUMBERLAND AVENUE	

VERGE CUTTING 2017

06/06/2017

BLOCK 9 cont

OAK TREE DRIVE	
CHURCHILL DRIVE	
BIRCH TREE DRIVE	
BIRCH TREE CLOSE	
WRAYSBURY PARK DRIVE	
REDLANDS LANE	
NURSERY CLOSE (EMSWORTH)	
LAURENCE GREEN	
WOODRUFFE WALK	

BLOCK 10

SOUTHLEIGH ROAD (SECTION OF)	
SNOWBERRY CRESCENT (INCL O/S BACKUP)	
LILAC CLOSE	
ACER WAY	
FORSYTHIA CLOSE	
AZALEA CLOSE	
FUSHIA CLOSE	
ROWAN ROAD	
NUTWICK ROAD	
ELDER ROAD	
HORNBEAM ROAD	
SPINDLE CLOSE	
BRAMBLE CLOSE	
CHARTWELL DRIVE	
BLEINHEIM GARDENS	
MARLBOROUGH POARK	
CARISBROOK CLOSE	
SWALLOW CLOSE	
DENVILLES CLOSE	
FIFTH AVENUE	
GLENLEIGH PARK	
HALLETT ROAD	
FOURTH AVENUE	
GRANGE CLOSE	
THIRD AVENUE	

BLOCK 11

SOUTHLEIGH ROAD (SECTION OF)	
BERKELEY SQUARE	
WARBLINGTON AVENUE	
CASTLE AVENUE	
EMSWORTH ROAD (HAVANT)	
POOK LANE	
TAVISTOCK GARDENS	

BLOCK 12

CROSSLANDS DRIVE	
OLD COPSE ROAD	
CEDAR CLOSE	
LAVANT DRIVE	
LAKESIDE GARDENS	
LEIGH ROAD	
RUSSELL ROAD	
EASTERN ROAD	
ELMLEIGH ROAD	
ELM PARK ROAD	
POLICE STATION	
CIVIC CENTRE ROAD	
MAVIS CRESCENT	
PARK ROAD NORTH	
NEW LANE	

BLOCK 13

ST ALBANS ROAD	
FLEXFORD GARDENS	
DUNHURST CLOSE	
HIPLEY ROAD	
LOCKERLEY ROAD	
SWARRATON ROAD	
MUCCLESHELL CLOSE	
ADHURST ROAD	
ABBOTTSTONE AVENUE	
HORSEBRIDGE ROAD	
WILVERLEY ROAD	
REDLYNCH CLOSE	
LITTLEGREEN AVENUE	
FARRINGDON ROAD	
MONTEREY DRIVE	
DOUGLAS GARDENS	
MARTIN ROAD	
BARTONS ROAD	
WITCHAMPTON CLOSE	

BLOCK 14

BURGHCLERE ROAD	
BURLEY CLOSE	
WOODHAY WALK	
MONXTON GREEN	
TIPTOE GREEN	
FULLERTON ROAD	
BLACKMOOR WALK	

APPENDIX

PEMBURY ROAD		FULLERTON CLOSE	
NORRIS GARDENS		WILDMOOR WALK	
OAKLANDS ROAD		TYTHERLEY GREEN	
BEECHWORTH ROAD		ROTHERWICK ROAD	
ORCHARD ROAD (HAVANT)		BAYBRIDGE ROAD	
JUNIPER SQUARE		FROXFIELD WALK	
SOUTH STREET		WHITE OAK WALK	

VERGE CUTTING 2017

06/06/2017

BLOCK 14 cont

HECKFIELD CLOSE	
MEADEND CLOSE	
MILNEY COURT	
PENWOOD GREEN	
HAZELEY GREEN	
WORTHEY COURT	
KITWOOD GREEN	
SHARPS COPSE O/S BACK UP	
TANGLEY WOOD	
SHARPS ROAD	
TINWORTH COURT	
PASSFIELD WALK	
LASHAM GREEN	

BLOCK 15

WAKEFORDS WAY	
PROSPECT LANE	
STANSTEAD CRESCENT	
KEN BERRY COURT	
SYDMONTON COURT	
AVINGTON GREEN	
HEDGE END WALK	
COLDRIDGE CLOSE	
LONGSTOCK ROAD	
LECKFORD ROAD	
WOODCROFT CRESCENT	
MILLBROOK DRIVE	
KIMBRIDGE CRESCENT	
MALWOOD CLOSE	
LANGRISH CLOSE	
BROXHEAD ROAD	
OAKSHOTT DRIVE	
FORESTSIDE AVENUE	
FURZEDOWN CRESCENT	
MOORGREEN ROAD	
WHITSBURY ROAD	
NURSLING CRESCENT	
MARDELL CLOSE	

BLOCK 16

PETERSFIELD ROAD	
PETERSFIELD ROAD (CENTRAL RES CHAPTER 8)	
FAIROAK DRIVE	

BLOCK 17

BEDHAMPTON WAY	
STONE SQUARE	
STOCKHEATH WAY	
LINDEN WAY	
WOODLANDS WAY	
COLEMORE SQUARE	
BLENDWORTH CRESCENT	
HOLLYBOURNE ROAD	
MEADSTEAD ROAD	
KINGSWORTHY ROAD	
SOBERTON ROAD	
STOCKHEATH LANE (INCL COMMON BACKUP)	
RIDERS LANE (STOCKHEATH TO PURBROOK WAY)	
SUNNYHEATH	
DUNSBURY WAY ROUNDABOUT	

BLOCK 18

PURBROOK WAY (DUNSBURY WAY TO POINT 7)	
DITCHAM CRESCENT	
CORHAMPTON CRESCENT (INCL O/S BACKUP)	
DUNSBURY WAY	
BISHOPSTOKE ROAD	
GREAT COPSE DRIVE	
COTSWOLD CLOSE	
STOCKHEATH ROAD	
LITTLETON GROVE	
BILLY LAWN AVENUE	
SHERFIELD AVENUE	
BROADMERE AVENUE	
HIGH LAWN WAY	
FOXCOTT GROVE	
SOMBORNE DRIVE	
OWLESBURY GROVE	

BLOCK 19

BARNCROFT WAY	
PRIORSDEAN CRESCENT	
ASHLEY CLOSE	
WINKTON CRESCENT	
TIMSBURY CRESCENT	
JAMES ROAD	
FRASER ROAD	
WOODGREEN AVENUE	

APPENDIX

THE DRIVE		BEAUFORT ROAD	
FITZWYGRAM CRESCENT		WOODSTOCK ROAD	
BRASHFIELD ROAD		TALBOT ROAD	
ROOKSBURY CROFT		HOOKS LANE	
KNIGHTWOOD AVENUE		IBSLEY GROVE	
CRAWLEY AVENUE		TARRANT GARDENS	
		WELLOW CLOSE	
		HOOKS FARM WAY	
		HAZELHOLT DRIVE	
		MILFORD CLOSE	

VERGE CUTTING 2017

06/06/2017

BLOCK 19 cont

REDBRIDGE GROVE	
PARK LANE	
ERNEST ROAD	
AMPFIELD CLOSE	
RHINEFIELD CLOSE	
DOCKENFIELD CLOSE	
WINCHFIELD CRESCENT	
AWBRIDGE ROAD	
ST JOHNS ROAD	
ST CHRISTOPHERS ROAD (INCL O/S BACKUP)	
ST MICHAELS ROAD	
JESSIE ROAD	

BLOCK 20

SCREATCHFACE LANE	
LITTLEPARK AVENUE	
ASHWOOD CLOSE	
CHESTNUT AVENUE	
PINEWOOD AVENUE	
OAKWOOD AVENUE	
HAZELWOOD AVENUE	
ALDERWOOD CLOSE	
PENHURST ROAD	
BROOKLANDS ROAD	
MAYLANDS ROAD	
PARKSIDE	
WIGAN CRESCENT	
BELMONT GROVE	
QUEEN ANNES DRIVE	
ROMAN WAY	
HULBERT ROAD (BEDHAMPTON)	
WILLOWDEAN CLOSE	
NEWBARN ROAD	
MITCHELL ROAD	
SCRATCHFACE LANE O/S (OBS AND PERIMETER)	

BLOCK 21

STOCKHEATH LANE WALK (OBS AND PERIMETER)	
BROOKFIELD CLOSE	
TROSNANT ROAD	
CHIDAM DRIVE	
CHIDAM SQUARE	
WENDOVER ROAD	
INGLEDENE CLOSE	

BLOCK 21 cont

BROOKSIDE GARDENS	
LOWER ROAD	
BEDHAMPTON HILL ROAD	
PORTSDOWN HILL ROAD	

BLOCK 22

BROCKHAMPTON ROAD	
BROCKLANDS	
WEST STREET	
ST JOSEPHS CURCH (OBS AND PERIMETER)	
PARKWAY	
NORTHWAY	
CROSSWAY	
WESTERN ROAD	
MERYICK ROAD	
SOLENT ROAD	
BROCKHAMPTON LANE	

BRUNSWICK GARDENS	
KINGSCROFT LANE	
LESTER AVENUE	
BEDHAMPTON ROAD	
NURSERY CLOSE	
TULIP GARDENS	

VERGE CUTTING 2017

06/06/2017

BLOCK 23

THE WARREN	
all areas between woolston rd / st clares avenue	
THE WARREN	
all areas between st clares avenue / swanmore rd	
WELLMEADOW	
WARSASH CLOSE	
BEAULIEU AVENUE	
FURZLEY COURT	
AMPORT COURT	
WHADDON COURT	
POPHAM COURT	

BLOCK 24

MIDDLE PARK WAY swaythling rd to staunton	
BITTERNE CLOSE incl o/s back up	
BONDFIELDS CRESCENT	
KILMESTON CLOSE	
WINTERSLOW DRIVE	
SILKSTEAD AVENUE	
HAWKLEY CLOSE	
DANEBURY CLOSE	
FLEETEND CLOSE	
KINGSLEY GREEN	
MARCHWOOD ROAD	
CRONDALL AVENUE	

BLOCK 25

HURSLEY ROAD	
IPING CLOSE	
HIGHCLERE AVENUE	
EVERSLEY CRESCENT	
RIDERS LANE Bramdean Drive to Purbrook Way	
ELLISFIELD ROAD	
BLACKDOWN CRESCENT	

BLOCK 25 cont

OTTERBOURNE CRESCENT incl tractor back up	
BRAMDEAN DRIVE	
TESTWOOD ROAD	

BLOCK 26

MIDDLE PARK WAY point 7 to swaythling road	
FINCHDEAN ROAD	
THRUXTON ROAD	
YATELEY CLOSE	
LOCKSHEATH CLOSE	
PARKHOUSE FARM WAY incl f/p to Ramsdale o/s	
QUARELY ROAD	
RAMSDALE AVENUE	
SHAWFORD GROVE	
SPARSHOLT CLOSE	
PLAITFORD GROVE	
GRATELEY CRESCENT	
CROOKHAM CLOSE	
LINKENHOLT WAY	
KEYHAVEN DRIVE	
COLBURY DRIVE	
BRANSGORE AVENUE	
BOLDRE CLOSE	
HINTON CLOSE	
ROCKBOURNE CLOSE	
HORDLE ROAD	
WIELD CLOSE	
APPLESHAW GREEN	
DIBDEN CLOSE	
PURBROOK WAY ext Asda to B&Q	
PURBROOK WAY Asda to Point 7	

BLOCK 27

PURBROOK WAY EXT B&Q to Crookhorn Lane	
--	--

APPENDIX

BOTLEY DRIVE		COLLEGE ROAD	
CHALTON CRESCENT incl o/s back up		DOWNS CLOSE	
CHERITON CLOSE		CROOKHORN LANE	
SELBOURNE AVENUE		MORELANDS COURT	
ROWNHAMS ROAD		MIDAS CLOSE	
OVERTON CLOSE		MORELANDS ROAD	
TITCHBOURNE CLOSE		SHILLINGLEE	
SUNWOOD ROAD		CAPEL LEY	
MONKWOOD CLOSE		THE FLORINS	
WARNFORD CRESCENT		PENNY PLACE	
WEYHILL CLOSE		CROWN CLOSE	
BROCKENHURST AVENUE		SOVEREIGN LANE	
HURSTBOURNE CLOSE		LIDDIARDS WAY	
KINGSCLERE AVENUE		PURBROOK CHASE PRECINCT	
MERRYFIELD AVENUE		TANNERS RIDGE	
FAIRLEIGH CLOSE		FARTHINGS GATE	
NUTLEY ROAD		HAPENNY DELL	
OAKLEY ROAD		ARDINGTON RISE	

VERGE CUTTING 2017

06/06/2017

BLOCK 27 cont

THE BOLTONS	
MINTERS LEPE	
THE GULDERS	
TIMBER LANE	
CRAIGWELL ROAD	
ST JOHNS AVENUE incl o/s back up	

BLOCK 28

STAKES ROAD	
CLAREMONT GARDENS	
KENNEDY CLOSE	
LADYBRIDGE ROAD	
THE BOG	
MARRELSWOOD GARDENS	
FIR COPSE ROAD	
PRIVETT ROAD	
FRANCES ROAD	
ALAMEDA ROAD	
ALAMEDA WAY	
SANDY BROW incl o/s	
WIDLEY GARDENS	
THE THICKET incl o/s	
COPSE CLOSE	
UNDERDOWN AVENUE	
DOWNSIDE ROAD	
THE DALE	
THE CREST	
THE BROW	
VALLEY CLOSE	
LONE VALLEY	
DEVERELL PLACE	
THE CRESCENT	
ELSTEAD GARDENS	
BALMORAL DRIVE	
TANGLEWOOD	
PARK ROAD	
PARK AVENUE	
PARKER GARDENS	
LONDON ROAD (purbrook to widley)	
MARRELSWOOD GARDENS	
PURBROOK GARDENS	
FOREST END	
EVERGREEN CLOSE	
CAMPBELL CRESCENT	

BLOCK 29**BLOCK 29 cont**

BLISS CLOSE	
LAMBERT CLOSE	
SULLIVAN WAY	
BYRD CLOSE	
HOLST WAY	
PLACE CRESCENT	
ELGAR WALK	
VINE COPPICE	
BRITTEN WAY	
IRELAND WAY	
COATES WAY	
PURCELL CLOSE	
STAKES HILL ROAD	
WESTLAND DRIVE	

BLOCK 30

ELIZABETH ROAD incl o/s back up	
PHILIP ROAD	
NEWLEASE ROAD tractor site back up	
ANNE CRESCENT	
MILL ROAD	
WALTON CLOSE	
BELL CRESCENT	
WAIT END ROAD	
LABURNUM ROAD	
BRIGHTSIDE	
KELLY ROAD	
VIAN ROAD	
BERESFORD CLOSE	
HAMBLE LANE	
COWAN ROAD	
BOYLE CRESCENT	
CUNNINGHAM ROAD	
GORDON ROAD incl tractor area back up	
CHARLES CLOSE	
CORBETT ROAD	

BLOCK 31

STAKES HILL ROAD	
DURHAM GARDENS	
GLOUCESTER ROAD	
STIRLING AVENUE	
LANCASTER WAY	
LOWER BERE WOOD	
HURSTVILLE DRIVE	
UPPER BERE WOOD	

APPENDIX

CROFTON CLOSE		BOXWOOD CLOSE	
KENTRIDGE ROAD		MARALYN AVENUE	
NEWLANDS ROAD		BROADLANDS AVENUE	
BURSLEDON ROAD		WARFIELD CRESCENT	
BURSLEDON PLACE		WARFIELD AVENUE	
SHAFTSBURY AVENUE		HULBERT ROAD	

VERGE CUTTING 2017

06/06/2017

BLOCK 32

COVERT GROVE	
LOMBARDY RISE	
BETULA CLOSE	
TAMARISK CLOSE	
SAGE CLOSE	
CAMPION CLOSE	
SORRELL CLOSE	
BADGER BROW	
WOODSEGE	
SISKIN GROVE O/S	
HOLLY DRIVE WOODS	
HOLLY DRIVE	
BRYONY WAY	
DAISY MEAD	
TANSY CLOSE	
REEDMACE CLOSE	
ROBINIA CLOSE	
TREFOIL CLOSE	
SPRUCE AVENUE	
SALVIA CLOSE	
ANGELICA COURT	
DAVIDIA COURT	
CLOVER COURT	
MONTANA COURT	
PRIMROSE COURT	
LOBELIA COURT	
BLUEBELL CLOSE	
LANTANA CLOSE	
SYLVAN VIEW	
HONEYSUCKLE COURT	
BROOM CLOSE	
STAKES LODGE O/S and obstacles and perimeter	
SPRINGWOOD AVENUE	
COLTSFOOT DRIVE	
ROSEBAY COURT	
DOGWOOD DELL	
MOLE HILL	
FRENDSTAPLE ROAD	

BLOCK 33

INHURST AVENUE	
PRINCES DRIVE	
MEADWAY	
BURNSIDE	
HIGHFIELD CLOSE	
HIGHFIELD AVENUE	

BLOCK 33 cont

THE GLADE f/p to Lysander way	
THE GLADE	
HOLLYROD CLOSE	
OSBOURNE CLOSE	
HAMPTON CLOSE	
RIVERDALE AVENUE	
DANESBROOK LANE	
BROADMEADOW LANE	
TAMMAR DOWN	
THE HASSOCKS	
DEEPIG GATE	
MARSHWOOD AVENUE	
DORNEMERE LANE	
STRATFORD ROAD	
SEBASTIAN GROVE	
VALENTINE COURT	
OTHELLO DRIVE	
OBERON CLOSE	

BLOCK 34

TEMPEST AVENUE to jct of wincanton way	
ARAGON COURT	
CRYSTAL WAY	
SAPPHIRE RIDGE	
EMERALD CLOSE	
ANGELO COURT	
TITUS GARDENS	
FLORENTINE WAY	
JULIET COURT	
VENICE CLOSE	
AMETHYST GROVE	
HARKNESS DRIVE	
TOPAZ GROVE	
TUSCANY WAY	
STARINA GARDENS	
SALET WAY	
CORALIN GROVE	
DAMASK GARDENS	
CORNELIUS DRIVE	
CELIA CLOSE	
SONNET WAY	
NERISSA CLOSE	
SENTINEL CLOSE	
JESSICA CLOSE	
CARDINAL DRIVE	
OCTAVIUS COURT	

APPENDIX

ROUNDWAY		HATHAWAY GARDENS	
OAKHURST DRIVE		LYSANDER WAY	
HERMITAGE CLOSE		LYSANDER WAY O/S	
CAVENDISH DRIVE		DORCAS CLOSE	
FERNDALE			
ROYAL WAY			
MEY CLOSE			

VERGE CUTTING 2017

06/06/2017

BLOCK 35

GRASSMERE WAY	
MOOR PARK	
GLENEAGLES DRIVE	
PINEHURST CLOSE	
ANVIL CLOSE	
MEADOWSWEET	
FARRIERS WAY	
SHIRE CLOSE	
ACRE LANE	
CORNBROOK GROVE	
BARNFOLD	
EDGEFIELD GROVE	
RAMBLERS WAY	
BRACKEN HEATH	
HITHERWOOD CLOSE	
THRESHER CLOSE	
WINCANTON WAY	
KEMPTON DRIVE	
PLUMPTON GROVE	
AINTREE DRIVE	
HAYDOCK MEWS	
CHEPSTOW COURT	
RIPON GARDENS	
FONTWELL MEWS	

BLOCK 36

TEMPEST AVENUE (wincanton way to park lane)	
PARK LANE (cowplain)	
LAVANT CLOSE	
GOODWOOD CLOSE	
PINE TREE GARDENS	
WINSCOMBE AVENUE	
HOLMAN CLOSE	
PADNELL AVENUE	
CHERRY TREE AVENUE	
WILLOW TREE AVENUE	
YEW TREE AVENUE	
DUDDLESTON HEATH DRIVE	
HURST GREEN CLOSE	
FAIRY CROSS WAY	
PADNELL ROAD	

BLOCK 37

HAZELTON WAY	
CRESTLAND CLOSE	
MEADOW RISE	

BLOCK 37 cont

SPRING VALE	
FURZE WAY	
VERBENA CRESCENT	
GREENFIELD CRESCENT	
GREENFIELD RISE	
ELDERBERRY WAY	
MAGNOLIA WAY	
EGLATINE WALK	
EGLATINE CLOSE	
CELADINE AVENUE	
MARJORAM CRESCENT	
ERICA CLOSE	
ERICA WAY	

BLOCK 38

LONDON RD (Padnell Ave To Hulbert Rd)	
FIRS AVENUE	
OAKMONT DRIVE	
EDWARDS CLOSE	
QUEENS ROAD	
WALLIS ROAD	
WALLIS GARDENS	
DEANSWOOD DRIVE	
BILLETT AVENUE	
HIGH TREES	
AVONDALE ROAD	
BROOKLYN DRIVE	
WINNIFRED ROAD	
FRESHFIELD GARDENS	
MURIEL ROAD	
ARNSIDE ROAD	

BLOCK 39

PASSINGHAM WALK	
PYLE CLOSE	
HEMSLEY WALK	
WEISERMARSCH ROAD	
HARCOURT CLOSE	
GLADYS AVENUE	
EVERGLADES AVENUE	
LONGWOOD AVENUE	
BREWSTER CLOSE	
MORLEY CRESCENT	
FOREST AVENUE	
FOREST CLOSE	
LATCHMORE FOREST GROVE	

APPENDIX

FAIRMEAD WALK		SUMMERHILL ROAD	
GALAXIE ROAD		WYNDHAM CLOSE	
GRANADA CLOSE		PROCHURCH ROAD	
LINCOLN RISE		LONDON ROAD (Prochurch to Padnell Ave)	
COTWELL AVENUE			

VERGE CUTTING 2017

06/06/2017

BLOCK 40

LOVEDEAN LANE	
ASPEN WAY	
PARKLANDS AVENUE	
CYPRESS CRESCENT	
ELAINE GARDENS	
BEVAN ROAD	
GYPSY LANE	
LENSYD GARDENS	
YOELLS LANE	
YOELLS CRESCENT	
JAMES COPSE ROAD	
WOODCROFT LANE	

BLOCK 41

EAGLE AVENUE	
EAGLE AVENUE PATH	
BLACKBIRD CLOSE	
CURLEW GARDENS	
DOVE CLOSE	
SPARROW CLOSE	
BUNTING GARDENS	
THRUSH WALK	
FULMER WALK	
JACKDAW CLOSE	
WOODCUTTER DRIVE	
MADDOCKS WAY	
MAGPIE WALK	
KINGFISHER CLOSE	
ROBIN GARDENS	
PUFFIN WALK	
PARTRIDGE GARDENS	
LINNET CLOSE	
HOBBY CLOSE	
GREBE CLOSE	
CHAFFINCH GREEN	

BLOCK 42

MILTON ROAD	
FLAG WALK	
KEATS CLOSE	
COLERIDGE GARDENS	
RUSKIN WAY	
MASEFIELD CRESCENT	
SWINBURN GARDENS	
SPENCER GARDENS	

BLOCK 42 cont

HEMLOCK ROAD	
SPINNEY CLOSE	
MAYTREE GARDENS	
SANDYFIELD GARDENS	
SYCAMORE CLOSE	
HART PLAIN AVENUE (wecock side)	
DELFT GARDENS	
DRESDEN DRIVE	
BARNEY EVANS CRESCENT	
DRYDEN CLOSE	
TENNYSON CRESCENT	
STAPLE CLOSE	
JUBILEE ROAD	
CHAUCER CLOSE	
LINDA GROVE	
DOWNHAM GROVE	
CHATBURN AVENUE	
RIMMINGTON ROAD	
LATCHMORE GARDENS	
DURLEY AVENUE	
SILVESTER ROAD	
GLENWOOD GARDENS	
FAIRBOURNE CLOSE	
HART PLAIN AVENUE	
HOMER CLOSE	

BLOCK 43

SOUTHDOWN VIEW	
SUNNYMEAD DRIVE f/p to Haslar Crescent	
SUNNYMEAD DRIVE	
BUCKLAND CLOSE	
HAWKWOOD AVENUE	
KINGSDOWN ROAD	
CLINTON ROAD	
SILVERDALE DRIVE	
LYNWOOD AVENUE	
BRIDEFIELD CRESCENT	
WHEATSHEAF DRIVE	
KINGSCOTE ROAD	
WATERLOO CLOSE	
CHAPLAIN CLOSE	
CHAPLAIN AVENUE	
SUTTON CLOSE	
SUTTON ROAD	

BLOCK 44

APPENDIX

SHELLEY GARDENS	
OAKLANDS GROVE	
CHESTERTON GARDENS	
NEWBOLT CLOSE	
SHAKESPEAR GARDENS	
ALBRETTIA AVENUE	

ESHER GROVE f/p to Hambledon Rd	
ESHER GROVE	
LUCERNE AVENUE	
BERNINA AVENUE	
WINDSOR ROAD	

VERGE CUTTING 2017

06/06/2017

BLOCK 44 cont

HASLAR CRESCENT	
MARGARET CLOSE	
ANDREW CRESCENT f/p to Hambledon Rd	
ANDREW CRESCENT f/p to Charlesworth Drive	
ANDREW CRESCENT	
CHARLESWORTH GARDENS	
CHARLESWORTH DRIVE	
HAMBLEDON PARADE	

BLOCK 45

HAMBLEDON ROAD & INNER RELIEF ROAD	
WELLINGTON WAY CAR PARK	
THE HUNDRED	
ELLETRA AVENUE	
ELLETRA AVENUE (MANAGED LAND)	
WATERBERRY DRIVE	
SILVERTHORNE ROAD	
RELAY ROAD	

BLOCK 46**Cut In Line With Bedhampton (South)**

HAVANT ROAD to boundary	
AURIOL DRIVE	
PENKS RIDGE	
FORTUNES WAY	
WESTWAYS	
ALMOND CLOSE	

Meeting Notes

(Review of Grass Cutting and Weed Clearance in
the Borough)

Operations, Environmental Services and Norse Scrutiny and
Policy Development Panel

2017/18

This page is intentionally left blank

Notes of the Operations, Environmental Services and NORSE Scrutiny and Policy Development Panel held on Monday, 8 January 2018

Present

Councillor: Branson (Chairman)

Councillors: Howard, Sceal and Weeks

Also Present:

Councillor:

Mark Gregory (Democratic Services Officer), Nicholas Rogers (Democratic Services Assistant), Carl Mathias (Strategic Procurement Project Manager) and Peter Vince (Operations Director, NORSE South East)

Councillors: Buckley

Apologies: Councillor(s):

	Action
<p>10 APOLOGIES FOR ABSENCE</p> <p>No apologies for absence were received.</p>	
<p>11 MINUTES</p> <p>The Panel were informed that the beach hut provision would be placed back on the Hayling Island seafront shortly, after being removed during adverse weather conditions.</p> <p>The minutes of the meeting of the Operations, Environmental Services and Norse Scrutiny and Policy Development Panel held on 2 October 2017 were agreed as a correct record.</p>	
<p>12 GRASS CUTTING/WEED CLEARING REVIEW</p> <p>The Panel considered the project plan for the Review of Grass Cutting and Weed Clearance, and responses to the questions posed on the provision in the Borough. The Panel also invited the Operations Director for Norse South East and Strategic Procurement Project Manager to answer members'</p>	

questions.

The discussion covered the Norse provision of grass cutting and weed clearance in the Borough, the issues experienced in the previous summer season and measures put in place to ensure this was not repeated. The points raised are covered in the attached appendix.

Panel members felt that regular updates on the progress of the grass cutting / weed clearance programme would be useful for Councillors to receive, while also felt it was important that Councillors and residents alike were encouraged to report any issues to Customer Services.

It was AGREED that;

- a) A report be circulated to Panel members for comments prior to finalisation;
- b) The Panel meet with the Operations Director of Norse South East and Strategic Procurement Project Manager before and after the season to discuss the monitoring and progress of the grass cutting / weed clearance programme; and
- c) The Panel's next project be 'Littering in the Borough'.

The meeting commenced at 4.00 pm and concluded at 5.08 pm

Operations, Environmental Services and Norse Scrutiny and Policy Development Panel

Grass Cutting and Weed Clearing Review Briefing Note

Roles and Responsibilities	
Hampshire County Council	- Directly responsible for highway grass cutting and weed clearance
Havant Borough Council	- Undertake the work for Hampshire County Council under an agency agreement
Norse South East	- Deliver the service on behalf of Havant Borough Council in accordance with a specification supplied by Hampshire County Council
Work required to be undertake in accordance with the Agency Agreement with Hampshire County Council	
Grass Cutting	
<u>Frequency of Cuts per Year:</u>	
Agreement Requirements	Norse Target
4	9
<u>Hampshire County Council Grass Cutting Specification</u>	
<p>All grass shall be cut cleanly and evenly, to the same height (approximately 25mm) on each site and without damaging the existing surface.</p> <p>The Contractor shall complete all required grass cutting operations within each parish/ward boundary before to moving onto the next area. The parish/ward boundaries can be found on the ESRI ArcGIS shape files provided by the Service Manager.</p> <p>The Contractor shall be required to re-cut any area failing to meet the requirements of this Service Activity at its own expense.</p> <p>The Contractor shall remove all grass clippings arising deposited on paved areas, private drives, channels, etc. by a method approved by the Service Manager. Generally this shall be by sweeping or by the use of a 'leaf blower'. This shall be undertaken within a reasonable timescale and by no later than the end of the day when the grass is cut. The arising shall be either removed from site and disposed or dispersed evenly over the grass surface area.</p>	

The Contractor shall leave a 100mm margin around all areas that contain visible evidence of bulbs or corms. These areas shall not be cut until a minimum period of 6 weeks has lapsed after completion of flowering.

In conditions of drought, the Contractor shall ask the Service Manager to stipulate the height that grass shall be cut for each site.

In very wet conditions, the Service Manager may request that all operations involving grass cutting shall cease, until conditions allow operations to continue without:

- i Damaging the surface, levels and contours of the ground;
- ii Creating grass cutting 'divots' from the rollers or cutters.

The Contractor shall resume normal grass cutting operations once the ground conditions become suitable again. If there is a substantial amount of mowing time lost through adverse conditions, the Contractor shall be expected to provide sufficient manpower and machinery to make the necessary progress required in order to return to the initially agreed programme. If very wet conditions persist and additional operations are required to cut grass, the Service Manager shall issue a separate instruction to the Contractor for dealing with excess growth.

The Contractor shall be responsible for ensuring that the area of grass to be cut is clear of any parked vehicles and ensure the grass cutting operations is undertaken in accordance with Volume 1, Section 5.33: Notices to the Public, Advanced Signing and Dealing with Parked Cars.

All persons operating grass cutting Equipment shall be satisfactorily trained and the Service Manager reserves the right to ask the Contractor to provide adequate proof that the operators are suitably trained, conversant with Health and Safety legislation and competent in their operating methods.

Weed Clearance

Frequency of Spraying

**Agreement
Requirement**
1

Norse Target
3

Costs			
Grass Cutting			
	Income from HCC	Cost	Net Cost
Annual Sum	201,727		
	14,008		
Sub Total	<u>215,735</u>	225,952*	-10,217
			* based on 8 cuts per year (£28,244 per cut)
			**based on 3 cuts per year by Norse (£14,645 per cut) Cost per cut by a contractor would be £16,500
Weed Treatment			
Sub Total	17,661	43935**	-26,274
Totals	<u>233,396</u>	<u>269887</u>	<u>-36,491</u>
Logistics			
Machinery			
Replaced every 3 to 4 years			
Serviced in November/December so ready for use in March			
Schedules			
A work schedule has been created detailing the areas to cut/cleared/ Like to achieve 8 blocks in 1 day			
Teams			
1 team of 9 staff split into 3			
Monitoring Arrangements			
Charge Hands	-	to ensure the schedule is complied with and direct staff to problem areas	
Assistant Managers	-	to monitor performance and respond to complaints	
Operation Services Manager	-	to undertake routine Inspections	
Council Officers	-	to monitor the performance of the contract	
Factors that can affect the performance of the Service			
<ul style="list-style-type: none"> • Adverse weather conditions • Problem areas (roads with speed limits over 40mph and areas with French Drains) 			

- Vehicles parking on verges (contact HCC if vehicles on verges interfere with the weed clearing grass cutting schedule)
- Staffing levels
- Condition of the verges

Problems with Completing the highway grass/weed clearing in 2017

- Weather conditions led to an unprecedented volume of weed growth and at the same time limited the number of cuts/spraying that could be undertaken
- Resources directed to the wrong areas
- Complaints were not made via the CRM which made it difficult to assess the level of the problem and hotspots
- The Council did not have arrangements to monitor the performance of the service

Actions taken in 2017 to rectify the problem

- Introduced a new team to deal with significant weed growth
- Managers prioritised areas based on site visits and information received from complainants and Customer Services
- Overtime work (if resources allowed)
- Employed a contractor
- Daily update reports circulated to Council's liaison Officer
- Responded positively to enquiries/Remedies

Action Taken/to be taken to Prevent the Same Issues in 2018

- Train more members of staff on how to apply weed treatment
- Have at least two team members spraying weeds in all roads within the Borough from March to October
- Respond positively to all enquiries/Remedies
- Create mobile teams to deal with significant weed growth
- A monitoring system has been created to enable the Strategic Procurement Project Manager to monitor the performance of the service against an agreed timetable of works
- Officers to investigate ways of submitting regular reports to Councillors on the performance of the service throughout the year
- Officers to investigate ways of encouraging members of the public and Councillors to report their concerns about the services using the CRM e.g. Serving You
- The budget process will investigate the feasibility of reducing the amount of grass cuts/weed spraying to the minimum level set out in the Agency Agreement

Sources :

The Operations Director' responses to questions raised by member of the Council

Meeting with the Director Of Operations (Norse South East) and the Strategic Procurement manager on
8 January 2018

This page is intentionally left blank